



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Board of Selectmen Meeting Minutes

Monday April 12, 2010

6:00 P.M.

Town Offices

Members Present: Selectwoman Elizabeth Coughlin, Selectman Rich Lemoine, Selectman Robert Jackson, Selectwoman O'Neill, Selectwoman Karyn Puleo.

Staff Present: Town Administrator Michael Gilberto, Admin Assistant Therese Gay

The Chairman called the meeting to order. The Board was introduced. The Clerk read the agenda.

1. 6:05 P.M. Eagle Scout Project

Mr. Ben Savage and his advisor Mr. Dan Smith has proposed constructing a handicap path in the Tyngsborough Public Library's garden, located to the side of the Children's entrance to the Library as part of his Eagle Scout project. Mr. Savage will work with the inspectional services to make certain that the walkway will be safe. Mr. Savage will speak to local businesses to ask for donations. The Board thanked Mr. Savage for coming forward and helping to make the garden more accessible to the handicapped.

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman O'Neill to approve the Eagle Scout project as presented.

2. 6:15 P.M. Review Warrant Articles - Selectmen & Finance Committee

The Board and Finance Committee reviewed some of the warrant articles made some changes, talked about the stabilization account.

3. 7:00 P.M. TRI-BOARD – Selectmen, School Committee, Finance Committee

The School Committee did not have a quorum they would be listening and will bring the information back to their committee at their next meeting. The Finance Committee was present. The Finance Team was invited to the meeting for discussions. The School Committee budget has been submitted the formal hearing will take place on April 27 the school department has reduced all the schools to the bare minimum with personnel cuts and reduction in programming. Everyone is waiting for the state numbers to come in so that a more accurate number to work with. The Town Accountant identified revenues, local receipt, meals tax receipt the second payment from state revenues was significant. The Assessor reported on the new growth there is less construction but we still have till June. The Town Collector gave a summary of the collections motor vehicle is down, and the commitment is also down. At the present time there is no extra money for any union negotiation raises. The Capital Asset Management Committee has recognized there aren't any funds for this year's projects. The Finance Committee is meeting with the departments and going through the budgets. The Board thanked everyone for coming this evening and for their input in the budget process.

4. Citizen/Business Time

The Chief came forward to announce that the Tyngsborough Police Department has passed the review and will be awarded State Certification at a ceremony at the Hopkinton Police Department. State Certification is the first step moving toward State Accreditation. The Chief wants to thank the members of the Board of Selectmen past and present for their continued support. The Board congratulated the Chief and the entire Police Department.

5. Other Business

A. Energy & Environmental Affairs Committee – Energy Audit Update

Selectwoman Coughlin updated the Board on the sequence of events leading up to this point. The last thing is to do a base line audit. I will be meeting with the consultant, the Town Administrator along with National Grid who will be compiling all of the data.

B. Reissue of Debt

The Treasurer is asking for the Board's vote to reissue a bond. The deadline is April 20th. Bond Counsel has reviewed and has approved of the reissuance of the bond.

The board voted unanimously on a motion by Selectwoman O'Neill, second by Selectman Jackson to reissue the bond.

6. Correspondence

The Board voted unanimously on a motion by Selectwoman O'Neill, second by Selectwoman Puleo to accept the correspondence as presented.

7. Selectmen's Notes

Two quick notes the Census takers are still out gathering information there is still time to fill out your application and return. Also school is out next week asking everyone to be careful.

8. Town Administrator's Notes

The past two weeks have included a number of introductory meetings with elected officials and department heads. Mr. Thidemann and I have worked side-by-side to transition ongoing projects/issues. The Commonwealth Capital is a program the State offers cities and towns. Towns can apply and then are provided a score. Receiving scores makes the communities eligible for certain state grant or loan programs. The budget has been adjusted and reflects the most accurate information. Refinement of the budget will continue up until Town Meeting. A FEMA disaster recovery center for residents is open in Billerica. The information is posted on the website.

9. Executive Session (if needed)

The Board of Selectmen voted on a motion by Selectwoman O'Neill, second by Selectwoman Puleo to enter into Executive Session to discuss contract negotiation and at the conclusion of the Executive Session to return to open session. Roll Call Vote: Selectwoman Elizabeth Coughlin, yes; Selectman Robert Jackson, yes; Selectman Rich Lemoine, yes; Selectwoman Puleo, yes; Selectwoman O'Neill, yes. The Board entered into Executive Session at 6:50 P.M.

A. Contract Negotiations

The Board reviewed the negotiation status of the Police Chief's contract there were some changes the team will speak with the Chief about the changes and will return to the Board at the next scheduled meeting.

The Board of Selectmen voted on a motion by Selectwoman Puleo, second by Selectman Jackson to exit Executive Session and to return to open session.

Roll Call Vote: Selectwoman Elizabeth Coughlin, yes; Selectman Robert Jackson, yes; Selectman Rich Lemoine, yes; Selectwoman Puleo, yes; Selectwoman O'Neill, yes. The Board returned to open session at 7:10 P.M.

10.Adjournment

The Board voted on a motion by Selectwoman Puleo, second by Selectman Jackson to adjourn the meeting. The meeting adjourned at 8:15 P.M.

Respectfully submitted,

Therese Gay, Admin Assist

Approved on: Monday July 26, 2010